Date: 12/2/2020

Re: Notification of Positive COVID-19 Case in the Key Office

Environment, Health & Safety (EHS) was notified on 11/30/2020 that an employee working at the Key Office tested positive for COVID-19. The affected person last worked in the building on 11/24/2020. Spaces where the case was present have been cleaned/disinfected or have been isolated.

Public health community notification is to proactively make the U-M community aware of positive cases on campus and potential exposures. We are following our protocol for sharing publicly about potential exposures to infectious diseases, like COVID-19, mumps, and Norovirus. EHS working in conjunction with the health department has conducted a risk assessment to determine who may have been in close contact\(^1\) with the infected individual and has provided specific instructions to those identified if quarantine is required. **If you were not directly contacted by an EHS contact tracer, there is no increased risk of exposure and there is no need to quarantine or isolate.** Employees should continue to adhere to the guidance below.

- Wear a face covering or mask.
- Practice physical distancing by spacing yourself at least six feet away from others.
- Stay home when you are sick.
- Wash your hands often with soap and water for at least 20 seconds. If soap and water are not available, use an alcohol-based hand sanitizer.
- Avoid touching your eyes, nose, and mouth with unwashed hands.
- Avoid close contact with people who are sick.
- Cover your cough or sneeze with a tissue, then throw the tissue in the trash.
- Clean and disinfect frequently touched objects and surfaces.
- Continue to monitor for symptoms of COVID-19 using the ResponsiBLUE Daily Symptom Tracker

If you are a student and are sick or have questions related to COVID-19 call University Health Service (UHS) at 734-764-8320. UHS does provide testing for COVID-19. Be sure to follow the guidance of your healthcare provider and local health department.

If you are an employee and are sick or have questions related to COVID-19, call Occupational Health Services at 734-764-8021. The OHS COVID-19 Call Center is available Monday - Friday 7:00 am – 5:00 pm and Saturday 7:00am – 12:00pm. Employees calling outside of normal business hours can leave a message and OHS will follow up within 24 hours.

We want to reassure everyone that we take your health and safety seriously. Previous public health community notices can be found on the link below: [https://campusblueprint.umich.edu/dashboard/dashboard-community-notices](https://campusblueprint.umich.edu/dashboard/dashboard-community-notices)

Additional resources regarding COVID-19 can be found on the following websites:

\(^1\) Close Contact is defined as any of the following even if you or the other person wore a mask: being less than 6 feet apart for 15 minutes or more (regardless of mask use or indoor/outdoor setting), if you were coughed on or sneezed on, hugging or kissing, sharing of utensils or drinking glasses, or are a roommate, intimate partner, or caregiver.
Campus Maize and BluePrint: https://campusblueprint.umich.edu/
Washtenaw County Health Department: https://www.washtenaw.org/3095/COVID-19
U-M Environment, Health & Safety: https://ehs.umich.edu/2020/03/24/ehs-covid-19-information/

If you have any additional questions or concerns, please contact EHS at EHS-Covid-19-Reporting@umich.edu.